

CABINET

The following decisions were taken by the Cabinet on Tuesday, 23 September 2014 and will take effect on Thursday 2 October 2014 unless the call-in procedure has been triggered. **CALL-IN DEADLINE: 01/10/14.**

The following represents a summary of the decisions taken by the Cabinet. It is not intended to represent the formal record of the meeting but to facilitate the call-in process. The formal minutes will be published in due course to replace this decision sheet.

County Members wishing to request a call-in on any of these matters, should contact the Senior Manager for Scrutiny or relevant Democratic Services Officer.

The Cabinet at its meeting on Tuesday, 23 September 2014 considered the following matters and resolved:

Members' Questions (Item 4a)

One question was received from Hazel Watson. The question and response is attached as Appendix 1.

• **PUBLIC QUESTIONS** (Item 4b)

One question was received from Chris Botten, a member of the public. The question and response is attached as Appendix 2.]

• **REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

(i) Children and Education Select Committee in relation to (a) Developing the first University Technical College, and (b) Creating opportunities for young people: re-commissioning for 2015 - 2020

The responses from the Cabinet Member for Schools and Learning are attached as Appendix 3 and 4 respectively.

(ii) Adult Social Care Select Committee in relation to Recruitment, Retention and Introduction to Workforce Strategy

The response from the Cabinet Member for Adult Social Care is attached as Appendix 5.]

• **FINANCE AND BUDGET MONITORING REPORT FOR AUGUST 2014** (Item 6)

1. That the council forecasts a £2.4m overspent revenue position for 2014/15, as set out in Annex 1, paragraph 2 of the submitted report.
2. That Services forecast achieving £68.7m efficiencies and service reductions by year end, as set out in Annex 1, paragraph 53 of the submitted report.
3. That the council forecasts investing £205m through its capital programme in 2014/15, as set out in Annex 1, paragraph 58 of the submitted report.

4. That Services' management actions to mitigate overspends, as set out throughout the submitted report, be noted.
5. That the following virements of further Government grants totalling £2.6m made for the following purposes, as set out in Annex 1, paragraph 19 of the submitted report, be approved:
 - SEND (special educational needs and disabilities) Implementation Grant (£0.805m to Schools & Learning)
 - KS2 (key stage 2) Moderation and Phonics Funding (£0.034m to Schools & Learning)
 - Adoption Reform grant (£0.493m to Children's Services)
 - Staying Put grant (£0.138m to Children's Services)
 - Troubled Families Payment by Results grant (£0.462m to Strategic Services)
 - Troubled Families Co-ordinator grant (£0.102m to Strategic Services)
 - Troubled Families Co-ordinator attachment fees (£0.549m to Strategic Services)

Reasons for Decisions:

This report is presented to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval and action as necessary.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

• **SURREY COUNTY COUNCIL LOCAL TRANSPORT REVIEW (Item 7)**

1. That officers be authorised to carry out wide-ranging consultation on proposed changes to Local Transport with partners, stakeholders, and the wider public during the period October 2014 to January 2015.
2. At a further meeting in spring 2015, Cabinet consider a report incorporating an equality impact assessment and costed proposals for change which take into account views expressed in the consultation.

Reasons for Decisions:

The recommendations will provide a clear mandate for officers to undertake a wide-ranging consultation on the proposed changes. This will not only explore the response of the public and stakeholders, but may also generate new ideas for improving existing provision or creating new forms of community-based transport.

The report back on the consultation will enable the Cabinet to take a fully informed decision on changes to Local Transport in Spring 2015.

[The decisions on this item can be called in by the Environment and Transport Select Committee]
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• **POLICY FOR ADOPTING ROADS AND STREETS AS HIGHWAYS**

MAINTAINABLE AT PUBLIC EXPENSE (Item 8)

- (1) That the policy for the adoption of roads and streets as highways maintainable at public expense for all new requests for Section 38 Agreements from 1 October 2014, as set out in Annex 1 of the submitted report, be approved.
- (2) That the decisions on Section 38 Adoption and Instructions to enter into Section 38 Agreements be delegated, to the Group Manager Planning and Development and Transport Development Planning East and West Managers as set out in paragraph 11 of the submitted report, and that officers establish an advising process on these decisions to local committees and ask the Lead Manager Democratic Services to amend the Scheme of Delegation accordingly.

Reasons for Decisions:

The recommendations are being made for the following reasons:

- There is the need to adopt a greater range of developments to facilitate our role as Lead Local Flood Authority, which requires the County to maintain surface water drainages systems that have been built in accordance with SUDS specification.
- So that the County can better influence the form of newly created environments that will increasingly become a greater proportion of urban and suburban Surrey.

[The decisions on this item can be called in by the Environment and Transport Select Committee]

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• **HIGHWAYS COLD WEATHER PLAN 2014/15 (Item 9)**

1. That the Highways Cold Weather Plan 2014/15, attached as Annex 1 to the submitted report, be approved for the forthcoming winter season.
- 1.
2. That Cabinet respond to the Environment and Transport Select Committee Winter Performance Task Group recommendations, as detailed in the submitted report.

Reasons for Decisions:

To agree the Highways Cold Weather Plan for the coming winter season.

[The decisions on this item can be called in by the Environment and Transport Select Committee]

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• **SUPPORTING ECONOMIC GROWTH THROUGH INVESTMENT IN HIGHWAYS INFRASTRUCTURE (Item 10)**

1. That the county council's share of the local contribution to the cost of the first tranche of the 2015/16 Local Growth Deal programme of schemes be met from the Economic Regeneration capital budget.

2. That authority be delegated, within the limits set out in the Constitution, to the Strategic Director for Environment and Infrastructure, in consultation with the Deputy Leader, Cabinet Member for Highways, Transport and Flooding Recovery and the Director of Finance, to agree the precise amount of the SCC contribution.
3. That the principles, set out in paragraph 7 of the submitted report, should form the basis for discussions with the Boroughs and Districts on how the local contribution to schemes might be shared in the future.

Reasons for Decisions:

The prioritised transport infrastructure schemes are a key element of the Strategic Economic Plan (SEPs), submitted by the Local Enterprise Partnerships (LEPs) to Government in March 2014, which set out how they will support the economic development and regeneration of their areas. The proposed schemes will deliver a range of benefits to Surrey's residents, including reduced congestion, improved journey time reliability, enhanced safety, improved access for cyclists, pedestrians and buses, as well as enabling economic development and regeneration.

Under the funding arrangements, local authorities are required to provide a local contribution to the schemes to reflect the local benefits that will be provided. Therefore if we wish these schemes to proceed to business case submission, we will need to confirm that this local contribution is available.

This is the 1st tranche of schemes that has been funded from the Local Growth Deal. The precise amount of the contribution that the county council will need to make will be finalised once discussions with relevant Borough Leaders/Chief Executives have been completed in accordance with the approach set out in this report.

[The decisions on this item can be called in by the Environment and Transport Select Committee]

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• **DEVELOPING THE FIRST UNIVERSITY TECHNICAL COLLEGE IN SURREY**
(Item 11)

1. That the forming of the Academy Trust Company be approved.
2. That the submission of a bid by the Academy Trust Company for a University Technical College (UTC) in Guildford by the founding members of the trust be approved.
3. That Surrey County Council be approved as one of the founding members of the UTC with Linda Kemeny, Cabinet Member for Schools and Learning, acting on the Council's behalf.

Reasons for decisions:

The UTC will be designed to provide high quality education for 14-18 year olds in Surrey, developing the skills employers need. Through the support of Royal Holloway, Guildford College, Guildford Education Partnership, CGI Group and other leading employers, the UTC will provide real world learning experiences that

blend academic and technical education. As well as helping to address need for an increase in secondary school places the curriculum design of the UTC has been informed by employers and evidence from the Enterprise M3 Local Enterprise Partnership to address local skills gaps and support future economic growth.

[The decisions on this item can be called in by the Children and Education Select Committee]

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- **CREATING OPPORTUNITIES FOR YOUNG PEOPLE: RE-COMMISSIONING FOR 2015 - 2020** (Item 12)

1. That the new model for commissions, as described in paragraphs 12 to 15 of the submitted report, be approved to deliver the goal of employability and the Surrey Young People's Outcomes Framework.
2. That procurement of £8.115 million of services for 2015-20 for commissioning Local Prevention and Year 11-12, as specified in paragraph 27 of the submitted report, be approved, subject to future medium term financial plan budget changes.
3. That changes to the delegation of decision making to Local Committees and Woking Joint Committee in relation specific youth services as shown in Annexe 1.a and 1.b. of the submitted report, be approved.

Reasons for Decisions:

This report sets out the commissioning model and procurement approach to deliver the Surrey Young People's Outcomes Framework for 2015-2020 to meet statutory duties outlined in paragraph 8 of the submitted report and to build on the success of the achievements since the transformation in 2012.

[The decisions on this item can be called in by the Children and Education Select Committee]

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- **JOINT STRATEGIC REVIEW OF SHORT BREAKS FOR CHILDREN WITH DISABILITIES** (Item 13)

1. The responsibility for funding short break services for children and young people currently accessing Beeches be transferred from Surrey Clinical Commissioning Groups (NHS) to Surrey County Council.
2. Surrey County Council continues to run Applewood as a short break service.
3. Beeches remains as an option for families through their personal budgets by direct payments or arranged by Surrey County Council rather than the current block contract arrangements, subject to agreement with Surrey and Borders Partnership NHS Foundation Trust (who run Beeches).
4. Surrey County Council and NHS Guildford and Waverley CCG work with Surrey and Borders Partnership to transfer commissioning arrangements to individual spot purchases at a fair price.
5. Surrey County Council continues to develop options for the use of personal budgets with families either through direct payments or arranged by SCC.

Reasons for Decisions:

Overnight short breaks are a positive experience for children and young people with disabilities to spend time away from their parents, relax and have fun with their peers. They are also a lifeline for many families giving parents a break from the day and night care for their child. They give siblings an opportunity to spend some quality family time with their parents. SCC and NHS Guildford and Waverley CCG are committed to ensure that this type of support continues to be available.

The recommendations acknowledge that:

- Both Applewood and Beeches have capacity to deliver services to a wider group of children at this point in time; both are highly valued by the families and young people who use them.
- Local Authorities are responsible for funding short breaks for children with social care needs and disabilities. The recommendations allow an opportunity to correct a historic financial legacy where the CCGs in Surrey inherited responsibility to fund Beeches although children were referred by SCC but required an assessed Health need.
- All 15 children who access Beeches have assessed social care and disabilities needs.

The recommendations take into account the views expressed by the parents, carers and professionals and the desire to find a solution that enables ongoing access to both Applewood and Beeches facilities.

Given the current underuse of Beeches, it would not be good value for money for SCC to purchase the service through a block contract in addition to funding Applewood. The recommendation made is therefore to start negotiations with NHS Surrey and Borders Partnership Foundation Trust to establish whether they would continue to deliver Beeches once the NHS block contract ceases by agreeing to individual purchasing of placements at a market rate that acknowledges any complexity of need.

The CCGs could consider redirection of funding currently used for block contract of Beeches to support a wider range of children and young people through investment in Community Nursing, Therapies or other healthcare services for children if this funding is released.

SABP would continue to own and run Beeches.

[The decisions on this item can be called in by the Children and Education Select Committee]

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- **BADGERS WOOD SURREY COUNTY COUNCIL RESIDENTIAL HOME** (Item 14)

That Badgers Wood residential care home closes and the residents are supported to move to appropriate alternatives.

Reasons for decisions:

As previously reported to Cabinet, Badgers Wood residential care home has a

number of issues related to the physical structure of the property, a high and increasing vacancy rate, no new referrals to the home for at least 5 years combined with changes in service users' expectations.

During the consultation no objections to the preferred option of closing Badgers Wood residential home were raised.

[The decisions on this item can be called in by the Adult Social Care Select Committee]
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- **APPROVAL TO AWARD CONTRACTS FOR THE PROVISION OF AN INTEGRATED OFFENDER INTERVENTION SERVICE AND A MEDICAL AND PSYCHOLOGICAL TREATMENT SERVICE FOR DRUGS AND ALCOHOL** (Item 15)

1. That the contract for the provision of the Integrated Offender Intervention Service be awarded to Crime Reduction Initiatives as described in the Part 2 report for a period of three years commencing on 1 April 2015, with the option to extend for a maximum of a further two years.
2. That the contract for the provision of the Medical and Psychological Treatment Service for Drugs and Alcohol be awarded to Surrey and Borders NHS Foundation Trust as described in the Part 2 report for a period of three years commencing on 1 April 2015, with the option to extend for a maximum of a further two years.

Reasons for Decisions:

The recommended contract awards will deliver improved outcomes and will increase the numbers of service users accessing the services with a particular focus on severely dependant alcohol users.

The services will be delivered in Surrey by providers with a local presence and will provide apprenticeship opportunities to Surrey Young People whilst delivering efficiencies for Public Health Services.

[The decisions on this item can be called in by the Adult Social Care Select Committee]

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- **BUSINESS REMOVAL SERVICES** (Item 16)

That, following consideration of the results of the procurement process, the award of a contract to Harrow Green be agreed, on the basis set out in the Part 2 report.

Reasons for Decisions:

The existing contract will expire on 30 September 2014. A full tender process, in compliance with the requirement of EU Procurement Legislation and Procurement Standing Orders has been completed, and the recommendations provide best value for money for the Council following a thorough evaluation process.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

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- **NATIONAL AUTISTIC SOCIETY / CULLUM AUTISM CENTRES IN SURREY SCHOOLS** (Item 17)
 1. That entering into a development and commissioning agreement and a service level agreement with the National Autistic Society to set up four resource centres at secondary schools for young people with autism and to provide £50,000 funding for a development contribution for each centre be approved.
 2. That the statutory notice be determined for the inclusion of an SEN unit at Salesian School, for which the representation period ended on 12 September 2014.
 3. That the capacity of the centre at Salesian School be increased, providing funding of £321,902 to include updated and fit for purpose facilities for its existing SEN pupils.

Reasons for Decisions:

The Learning Difficulties Review (2012) identified an ongoing shortage of Surrey maintained provision for young people with high functioning autism (HFA) and related conditions. There is currently no autism-specific resource centre at secondary level.

This proposal will increase the capacity of SEN provision for high-functioning autism in Surrey by 40 places in the first phase and by 80 places on completion of the second phase. It will develop improved integration with mainstream schooling. The four schools where centres are proposed indicated their willingness to work with the project and on the basis of their geographical spread offer equality of provision across the county.

Surrey currently places approximately 250 students with autism in non-maintained independent (NMI) schools. Additional high quality maintained provision within Surrey is expected to reduce these costs.

The NAS is a nationally respected provider of autism education. A partnership offer will enhance the credibility and quality of Surrey autism provision. Parental confidence will be increased, reducing parental preference for NMI.

[The decisions on this item can be called in by the Children and Education Select Committee]

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- **MODELS OF DELIVERY - OPTIONS APPRAISAL** (Item 18)
 1. That a commercial partner be sought for the delivery of training (including fire training) services to third parties and other relevant activities as stated in Option 3, paragraph 10 of the submitted report.
 2. That authority be delegated to the Strategic Director for Business Services, following an appropriate procurement exercise and, in consultation with the Cabinet Members for Business Services and Cabinet Member for Community Services, to enter into a collaborative agreement with the successful commercial partner.

Reasons for Decisions:

The Council has identified the potential to generate income by delivering training, including fire training, services and potentially other relevant activities to a range of organisations and wishes to pursue this opportunity. The Cabinet is asked to support this approach and agree that, through a procurement process, the Council seeks a commercial partner for the delivery of these activities and enters into a collaborative agreement with the successful partner to jointly pursue work in this area.

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Communities Select Committee]
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- **LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Item 19)

That the decisions taken by Cabinet Members since the last meeting as set out in Annex 1 of the submitted report, be noted.

Reasons for Decisions:

To inform the Cabinet of decisions taken by Cabinet Members under delegated authority.]

- **APPROVAL TO AWARD CONTRACTS FOR THE PROVISION OF AN INTEGRATED OFFENDER INTERVENTION SERVICE AND A MEDICAL AND PSYCHOLOGICAL TREATMENT FOR DRUGS AND ALCOHOL** (Item 21)

1. That the contract for the provision of the Integrated Offender Intervention Service be awarded to Crime Reduction Initiative at the value, set out in the submitted report.
2. That the contract for the provision of the Medical and Psychological Treatment Service for Drugs and Alcohol be awarded to Surrey and Borders NHS Foundation Trust at the value, set out in the submitted report.

The prices for both contracts are fixed for the 3 year duration of the contracts.

Reasons for Decisions:

1. A full tender process, in compliance with the requirement of EU Procurement Legislation (Part B) and Procurement Standing Orders has been completed. The recommendation demonstrates that best value for money for the Council will be delivered following a detailed evaluation process.
2. The new service will deliver enhanced benefits through a strengthened outcome focused service specification at a reduced cost. The savings have been achieved by undertaking a competitive tender exercise benefitting from efficiencies.
3. The competitive procurement process demonstrates that this is the market rate to deliver the specified service as the three financial bids were close in value.
4. The financial model for the Medical and Psychological Treatment Service for Drugs and Alcohol incorporates an incentive payment mechanism to encourage a) quality and innovation and b) to achieve the desired recovery

outcomes. The model will award an additional 5% of the fixed contract price split as follows: 3% against quality and innovation and 2% against improvement targeted Key Performance Indicator Measures.

5. The key performance indicators will be jointly agreed at the start of the contract based on existing numbers of individuals accessing the service and national indicators published by Public Health England.
6. The tender process was undertaken using an open process. A pre-qualification process was included within the process to ensure suppliers were able to demonstrate sound business standing prior to proceeding to evaluation of the bids.
7. There are currently two service providers providing the Integrated Offender Intervention Services in Surrey, one being the successful bidder. As a result, staff from Surrey and Sussex Probation Service will transfer by operation of TUPE to Crime Reduction Initiatives. Transition planning between new provider and the outgoing provider has been built into the tendering process to enable a smooth transfer.
8. Staff from the existing Medical and Psychological Treatment Service for Drugs and Alcohol will continue to be delivered by Surrey and Borders NHS Foundation Trust.

[The decisions on this item can be called in by the Adult Social Care Select Committee]

[The decisions on this item can be called in by the xxxxxxxx Select Committee]

- **BUSINESS REMOVALS SERVICE** (Item 22)

That a framework contract be awarded to Harrow Green, at an estimated value, as set out in the submitted report, for the provision of Business Removals to commence on 1 October 2014.

Reasons for Decisions:

The existing contract will expire on 30 September 2014. A full tender process, in compliance with the requirement of EU Procurement Legislation and Procurement Standing Orders has been completed, and the recommendations provide best value for money for the Council following a thorough evaluation process.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

[The decisions on this item can be called in by the xxxxxxxx Select Committee]

- **GATWICK DIAMOND SITE - PROGRESSION TO PLANNING AND CONTRACT TENDER** (Item 23)

1. Property Services be instructed to progress and submit a detailed planning

application, in line with the masterplan attached as Annex 1 to the submitted report, to Crawley Borough Council to enable the construction and development of part of the 10 acre site, which will include a SECAMB dispatch and control centre with Headquarter offices as phase 1 with an estimated cost for design fees and planning application fees, as set out in the submitted report.

2. Property Services commence the contractor selection programme, with construction contracts to be awarded at SCC's risk pending receipt of planning approval.
3. Property Services progress the negotiation of commercial terms with SECAMB to agree tenancy arrangements, subject to planning approval.
4. Approval be delegated (i) to proceed to the construction for Phase 1 of the project and (ii) to enter into an agreement for and a lease with SECAMB, to the Strategic Director for Business Services, in consultation with the Cabinet Member for Business Services, subject to the following pre-conditions; receipt of full planning consent, confirmation that agreed contracts do not exceed a total project cost estimate as set out in the submitted report and confirmation from the Chief Property Officer that terms agreed with SECAMB comply with S123 of the Local Government Act 1972.

Reasons for Decisions:

To allow Surrey County Council to:

- Secure the release of the accommodation currently occupied by SECAMB at The Horseshoe, Banstead to enable a fire station to be constructed to serve the Burgh Heath area with wider regeneration and reconfiguration opportunities.
- Secure planning consent of a master planned site appropriate in scale for the long term needs of SECAMB and with potential for other public services to be accommodated in any future joint strategic partnership for a combined dispatch and control / call centre or shared office accommodation as part of the Public Service Transformation Network (PSTN).

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

[The decisions on this item can be called in by the xxxxxxxx Select Committee]

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